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Newsletter and Summer 1 - Parent Forum Meeting Notes

Wednesday 18th April 2018

Dear Parents and Carers,

Welcome back!

Parent Information Sessions -

Following my 'Easter Update' last week, a reminder that this term's Parent Information Sessions will take place on the following dates/times -

Reception - Thursday 19th April - 09:00am

Year 4 - Friday 20th April - 09:00am

Year 1 - Wednesday 25th April - 09:00am

Year 2 - Thursday 26th April - 09:00am

Year 3 - Friday 27th April - 09:00am

PLEASE NOTE - As well as providing information about the term ahead, these sessions will also cover information about the RSE (Relationship and Sex Education) content being taught to your child this term. With this in mind, younger children are welcome to attend, however, you may wish to distract or remove them for this specific part of the presentation. If you have any concerns about this, please speak to your child's class teacher.

COMMUNITY MAKEOVER DAY -

Please note, we will be hold another 'Community Makeover Day' **THIS SATURDAY**. We will be focusing on the Wildlife garden with preparations being made on the planting beds. All are welcome to attend, 2-5pm.

Online Reporting Tool - Reminder, all parents and carers of children in Year 1 through to Year 4 *should have* login details for our new 'Online Reporting Tool - SPTO'. If anyone is having problems logging into this system or would like further information about what the data is showing them, please feel free to catch me or your child's class teacher any time. We will always do our best to help you and provide supporting resources where available.

PLEASE NOTE - NEW DATA WAS ADDED TO THE ONLINE REPORTING TOOL JUST BEFORE THE EASTER HOLIDAYS AND SHOULD BE AVAILABLE FOR YOU TO VIEW NOW.

Social Media - A key focus in the Parent Forum today was the sharing of responses from our recent 'Social Media Questionnaire' - please see the attached letter for a full breakdown of responses and the corresponding actions that will now be taken by the school as a result.

Thank you to everyone who responded to this consultation.

Pre-School Outdoor Provision - Over the Easter Holidays, we worked with an external contractor to extend our Pre-School outdoor provision -





The change made has effectively quadruple the outdoor space Pre-School children have access to. The additional space creates more opportunities for play, exploration and outdoor learning in a safe, secure and Pre-School specific space. The children in Pre-School have already been enjoying the new space.

Parent Forum -

On Monday, we held our third 'Parent Forum' in the Staff Room at 08:45am. The Prince of Wales School Parent Forum is a half-termly opportunity to meet Headteacher Mr. Spracklen and other members of the Senior Leadership Team. It provides an informal platform to share concerns, discuss ideas and ask questions.

All members of our community are welcome.

At the meeting, I reminded everyone of our school's goals for this academic year, namely to -

- A Raise attainment and accelerate progress
- A Improve the quality of teaching and learning
- **A** Improve the conditions for learning
- A Develop the school as a professional learning community

I am delighted that we made significant progress against all four of these goals over the past two terms, this is just the beginning though of a long journey and we must continue to all strive for the very best.

At the end of this letter, I have included our meeting notes and actions following our third meeting and **updates in red** from our first three meetings. Please feel free to catch me anytime to discuss these notes or any other matter. I am usually standing at the front of the school at the beginning and end of the school day. If you would like a more confidential chat, the school office holds my diary and can book an appointment for you.

Parking -



Parents and Carers are politely reminded not to park in the Pre-School or Staff car parks.

It causes problems when people do not follow our clear signage and policy, we appreciate your support on this matter.

Attendance

It is important at this time of the year to remember the importance of good attendance. All DASP (Dorchester Area Schools Partnership) schools are working hard this term to promote good attendance and have put common systems in place to work with families when attendance drops below an acceptable level.

As a reminder, if your child has a medical appointment GP/hospital, etc you are required to bring in medical evidence for the office (slip from GP surgery etc) to prove this.

At The Prince of Wales School, we celebrate good attendance and we have made some fantastic progress over the past term with our school attendance rate currently standing at 97.1% (top 10% of schools nationally).

If a child has an attendance level of 90%, they will have missed one day a fortnight in school. Over a school year, this will represent four weeks of absence. If this level of absence was maintained for a five-year period, it would mean half a school year would have been missed.

Here at The Prince of Wales School, we are determined to ensure that all our children have the opportunity to achieve success and have an excellent record of attendance. If we are concerned about a child's attendance, we will talk to parents and write to them to explain our concerns. The school will then monitor the child's attendance expecting to see an improvement. DASP and the Dorset County Council (DCC) School Attendance Service will be made aware of the school's concerns.

If attendance does not improve sufficiently, you will be invited to a DASP Attendance Panel. This meeting is an opportunity for the school, family and a representative from DCC's School Attendance Service to meet together to discuss why your child has such a high absence rate and seek solutions to any problems.

The Panel can recommend several outcomes, which can include: a further period of close monitoring with specified targets for attendance; issuing a £60 Penalty Notice, a Parenting Order or seeking prosecution which could result in a fine of up to £1000.

The attendance process is designed to identify children with poor attendance quickly and address the issues that are affecting their attendance. When attendance improves, monitoring will continue and, if it falls, the Attendance Process will be resumed.

All DASP schools hope that the Attendance Panel will not be needed and that all pupils will have a good record of attendance, are happy and successful and benefit from their time in school.

I am sure I will see many of you at the next POWSA meeting on Tuesday 24th April (7:30pm).

In the meantime, please do not hesitate to get in touch if you have any queries, concerns or if there is anything I can do to help and support you with your child's learning and school life.

Yours faithfully,

Mr. Gary Spracklen

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Headteacher

GSp = Gary Spracklen (Headteacher)

0.0 - AOB	PARENT QUESTION - When will we find out teacher allocations for next academic year?		
	GSP RESPONSE - The first week back after May half-	term.	
	PARENT QUESTIONS - Is there any plans to re-establin front of the new extended Pre-School area? GSP RESPONSE - Yes, it is our intention to re-establish	·	
1.0 - NEW ITEM - Social Media Questionnaire	Thank you to everyone who completed our 'Social N Questionnaire - March 2018', in total, we had 45 res		
	'Summary Of Quantitative Responses' (for quick read 'Detailed Responses and my Headteacher's Responsion RED will be sent home on Wednesday.		
	As a result of the process, the will be taking the follo	1	
	ACTION - Restructure Website - To ensure that the website becomes the main content hub. It should be the "feeder" of Facebook, not the other way around.	WHEN - August 2018	
	ACTION - Redesign Consent Form - As below in yellow.	WHEN - May 2018	
	ACTION - Ensure <u>detailed</u> trip information is not shared via Class Blogs or Social Media ahead of trips and visits.	WHEN - April 2018	
	ACTION -We will be more vigilant about items in the background of images.	WHEN - April 2018	
	In addition to this, GSp explained how the school we renewing consent in line with GDPR (General Data Regulation). This will involve The Prince of Wales Somew 'Privacy Notices' to parents/carers and staff as consent form. More information about this in due of	Protection chool publishing well as a new	
2.0 - NEW ITEM - What's Next	After sharing recent updates -	.ourse.	
2.0 RESTRET STRUCT STRUCT	- Staffing Update - Digital Signage		

- Extended Outdoor Provision for Pre-School
- Modernised Welcome Area
- New Electronic Sign-In (Supporting Safeguarding)
- Chickens!

GSp shared 'What's Next'...

- Reconfiguration Internal Spaces
- New Library
- New Approach to Home Reading
- Pre-School Improvements (Fabric)
- Ring-Fenced Pupil Premium

Reconfiguration of the Internal Spaces will include refitting the ICT Suite to create a new Library space. Re-locating the ICT Suite to flexible provision (32 x new Chromebooks in new trolley). Creation of new classroom space (removing wall between existing staff room and library) for Year 2. Re-fit Year 2 to create a new Year 3 classroom and refit Year 3 to create a new Year 4 classroom. Change will also include turning existing Year 4 classroom and toilets into new staff room and training centre to support Staff development and income generation opportunities.

3.0 - **UPDATE** - The POW Passport

GSp explained plans for the launch of a new scheme to be known as 'The POW Passport'. The purpose of the passport is -

- To provide clarity in -
 - Vision and Ethos
 - Organisation Values and Mindset (BLP)
 - Curriculum Organisation
 - School Specialisms
- To celebrate progress -
 - Marking significant milestones
 - Inspiring goal setting
 - Increasing aspiration

GSp explained how the POW Passport has been inspired by the National Trust's '50 Things To Do Before You're 11 and ¾' which is a checklist of experiences and activities children are encourage to complete in relation to the outdoor environment.

GSp explained how The National Trust's work encouraged school staff to think about the 'Milestones' they want to create for the children through their journey at The Prince of Wales School.

These might be -

- Putting their coat on independently?
- Writing their name?

- Sleeping under canvas?
- Riding a bike?
- Catching a fish?

The list could go on...

GSp explained that staff don't want these to just be what staff perceive as important milestones, staff want to hear the views of everyone to help inform our practice.

GSp asked that if you have an idea of what one of our milestones should be, please email him at -

headteacher@princeofwales.dorset.sch.uk.

GSp explained how no ideas will be considered too small or too silly to be considered for inclusion. Ultimately, the children will decide what makes it into 'The POW Passport' with the help from their teachers. They too will have the opportunity to contribute through their student councillors (pupil voice) and class discussion.

GSp looks forward to hearing suggestions for inclusion.

SUMMER ONE UPDATE - GSp is sharing a draft 'POW Passport' - this will be shared first with the Senior Leadership, then Governors before being shared with children and parents/carers for comments.

Comments will inform the final copy which will be produced and shared ahead of September 2017.

4.0 - **UPDATE** - Response to Parent Questionnaire

GSp outlined the recent responses to the Parent Questionnaire (conducted December 2017).

Key points -

- 52 Responses
- 100% said the school was well led/managed
- 100% would recommend our school to another parent
- Homework is optional we seek to inspire children
- Read, Write Inc Phonics Scheme SJo to present at next Parent Forum
- Social Media / Use of Images Parental Choice / Opt Out
- Trip Selection
- Gender Equality
- Attendance It's Important
- Data Protection

GSp discussed options and sought feedback on what 'valuable information' parents/carers would like to recieve.

Parents present felt enough information is already being provided and did not want information sent home that may confuse them.

SPRING TWO UPDATE - GSp will be consulting further will all parents and carers on what 'valuable information' they would like

to recieve. More information to follow.

SUMMER ONE UPDATE - Responses to 'Valuable information' questionnaire shared in parent/carer letter on Wednesday 14th March 2018. 18 responses received.

Questionnaire has led to the launch of our 'online reporting' from SPTO and alongside the Social Media Questionnaire (Item 1.0) will lead to the introduction of MarvellousMe in September 2018.

5.0 - UPDATE - Guest Speaker - Caroline Morgan (CMo) - Chief Executive of Local Food Links (Hot Meals Provider)

CMo shared Government Food Guidelines and outlined the changes being made to support healthier hot school meals.

CMo outlined Local Food Links 'Social Enterprise' status and discussed the importance of local food providers.

CMo invited questions and comments from those parents and carers present. Discussion included -

- Sweet menu choices (50/50 fruit options)
- Two puddings a week are fruit options
- Pizza base topping (made with seven vegetables)
- Allergies and gluten free options
- Price of dairy yogurt may not be on the menu in the future
- Sugar in puddings reducing where possible
- The importance of a balanced diet

GSp shared Come Dine with Me opportunities which provide parents and carers the chance to come in and eat a hot meal alongside their child.

Our next 'Come Dine with Me' event will be for Year 3 parents and carers on **Monday 27th November, 2017.** Letter to follow.

SPRING ONE UPDATE - The 'Come Dine with Me' event happening on 27/11/17 for Year 3 parents/carers. We are currently looking at further dates for other year groups. More information will follow.

SPRING TWO UPDATE - New 'Come Dine with Me' dates -

- Monday 23rd April 2018 Reception
- Tuesday 24th April 2018 Year 1
- Wednesday 25th April 2018 Year 2

SUMMER ONE UPDATE - As above.

6.0 - UPDATE - Concern raised that all Parent Forum dates were on at the same time and day.

GSp recognised concern. As dates have already been communicated for this year, decision has been made to stick with these to avoid confusion. In the summer term, SLT will consider appropriate timings for the 2018/2019 Parent Forum based on parental feedback.

SPRING ONE UPDATE - As above. Action closed.

SUMMER ONE UPDATE - As above.

7.0 - **UPDATE** - **GSp** provided presentation outlining the key priorities for the year ahead at the Prince of Wales School.

These were to -

A Raise attainment and accelerate progress

A Improve the quality of teaching and learning

♠ Improve the conditions for learning

⚠ Develop the school as a professional learning community

Copy of the presentation will be made available on the school website.

UPDATE - Copy of presentation is on the website. School Development Plan will also be provided in the same 'Parent Forum' area of the website.

SPRING TWO UPDATE - As above.

SUMMER ONE UPDATE - As above. New plan is in the process of being written by the Senior Leadership Team and Governing Body.

8.0 - **UPDATE** - Parents requested a 'Parent Information Board' at the front of the school for key information to be shared through this platform as well as online and via email.

Board has been purchased and will be installed in the next two weeks.

AUTUMN TWO UPDATE - Board is being used on an adhoc basis, GSp seeking a long term solution.

SPRING ONE UPDATE - Long term solution was ordered before Christmas. Delivery and installation due before half-term.

SPRING TWO UPDATE - Weather delayed installation. Board will be installed in due course.

SUMMER ONE UPDATE - BOARD HAS BEEN INSTALLED -



9.0 - **UPDATE** - Parents expressed the desire to have one place to access all information.

GSp confirmed that all information would come through Wednesday letters and that these would be archived on the school website for easy access.

AUTUMN TWO UPDATE - This is happening. Action closed.

SUMMER ONE UPDATE - As above.

10.0 - UPDATE - Parents raised issue of blogs not being consistent - i.e can't rely on them for reminders.	GSp outlined how blogs were an <i>additional</i> form of communication. They exist to provider a stronger link between home and school. Parents/carers should refer to the website for official dates and letters.
	SPRING ONE UPDATE - GSp has been monitoring blogs and welcomes further parent/carer feedback.
	SPRING TWO UPDATE - As above.
	SUMMER ONE UPDATE - As above. See Social Media Questionaire.
11.0 - UPDATE - Trip contributions were discussed and suggestion made that we ask for an annual trip contribution for trip below a certain cost.	GSp to discuss this idea with Senior Colleagues. Office to run a trial with a small group of parents/carers.
	UPDATE - Volunteers welcome for trial. Please see GSp.
	SPRING TWO UPDATE - As above.
	SUMMER ONE UPDATE - Matter closed. Cashless payments launching shortly.
12.0 - UPDATE - Discuss on amount of paperwork to be signed, can this be streamlined?	GSp to issue new 'local trips' permission slip to provider blanket coverage for trips across the local area.
	AUTUMN UPDATE - Slip was issued following meeting.
	SPRING TWO UPDATE - As above.
	SUMMER ONE UPDATE - As above.
13.0 - UPDATE - Discussion on Annual Forms such as	GSp to discuss this with Senior Colleagues.
the Home School Agreement and the Acceptable Usage Policy. Do these need signing every year? Could the language used be more accessible to younger children?	UPDATE - Discussions ongoing, intention remains to review before next year.
	SPRING TWO UPDATE - As above.
	SUMMER ONE UPDATE - As above. New form will be issued in September.
14.0 - UPDATE - Discussion on sweets being given as rewards.	GSp will clarify position with all staff. Sweets should not be used as a reward. Stickers are more appropriate.
	SPRING ONE UPDATE - Action closed.
	SUMMER ONE UPDATE - As above.
15.0 - UPDATE - Discussion on parents/carers sending in sweets for Birthdays. How is this managed.	GSp will monitor this. We need to find an appropriate balance here.
	AUTUMN TWO UPDATE - Discussions ongoing. GSp will be taking this matter to Governors.

	SPRING ONE UPDATE - Sweets and cakes no longer allowed. Action closed. SUMMER ONE UPDATE - As above.
16.0 - UPDATE - Parental request for the ordering of pudding to be available.	SLT to review puddings being offered. SLT to take thought to Local Food Links (Hot Meal Provider).
	SPRING ONE UPDATE - CMo attended Autumn 1 meeting and addressed these points as stated above.
	SPRING TWO UPDATE - As above.
	SUMMER ONE UPDATE - As above,
17.0 - UPDATE - MB requested feedback on moving to online payments. Discussion on cost of systems being prohibitive and very complex.	Parents requested to volunteer to try direct payments into our bank account and via eschools and with a paypal account. Please see GSp.
	AUTUMN TWO UPDATE - Volunteers welcome for trial. Please see GSp.
	SPRING TWO UPDATE - Cashless scheme is due to launch after Easter. More information to follow.
	SUMMER ONE UPDATE - As above. Now imminent.
18.0 - UPDATE - Issue with Ukulele lesson raised.	Same day letter sent to parents/carers. Matter resolved.
	AUTUMN TWO UPDATE - Action closed.
	SUMMER ONE UPDATE - As above.
19.0 - UPDATE - Request to keep music provision in the school a high priority.	GSp shares desire to do this, Mrs S. Johnson (Year 4 Class Teacher) is now leading on Music Provision and is doing a fantastic job.
	AUTUMN TWO UPDATE - Action closed.
	SUMMER ONE UPDATE - As above.
20.0 - UPDATE - Sport provision for KS1 requested.	Sports funding is increasing and this will be considered.
Historically this has been difficult to find qualified coaches.	UPDATE - This remains a key priority and plans are in place to increase provision from January 2018. More information to follow.
	UPDATE - Junior Fitness and Badminton provision now added to extra-curricula timetable. GSp seeking more options in the near future.
	UPDATE - Outdoor options being explored for the Summer Term.
	SUMMER ONE UPDATE - New Football Club launched for Summer Term - includes provision for Year 1 and Year 2 alongside Year 3 and 4. Three teachers involved.

21.0 - UPDATE - Parents requested that KS1 were offered swimming too and that the possible use of the hydro pool for small groups to do this was	GSp will look into this with Senior Colleagues but it is unlikely due to other curriculum pressures.
explored.	UPDATE - This option has been explored but is not practical with current restraints on time, resource and most importantly curriculum. Action closed.
	SUMMER ONE UPDATE - As above.
22.0 - UPDATE - Concern raised that current Y1 have missed out on a number of trips due to inclement	GSp to monitor this.
weather.	AUTUMN TWO UPDATE - Action Closed.
	SUMMER ONE UPDATE - As above.
Next meeting - Wednesday 6th June, 2018.	



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Summer Term - Dates

CORRECT AS OF - Wednesday 18th April 2018 -

April -

Parent Forum - 16/04/18

Year 1 - Bugfest Visit - 17/04/18

Big Pedal Assembly - 17/04/18

Full Governing Body Meeting - 17/04/18

Meeting of Potential Volunteer Artists - 19/04/18

SPRING-FEST - 20/04/18

Big Pedal Fortnight - Begins - 23/04/18

Year 4 - Hooke Court Residential - 23/04/18-25/04/18

Year 1 and 2 - Falconry Visit - 23/04/18

CLUBS START - 23/04/18

POWSA Meeting - 24/04/18

SUPERHERO DAY - Sustrans - 27/04/18

ECO-AWARENESS WEEK - Begins - 30/04/18

Big Pedal Fortnight - Continues - 30/04/18

May -

Year 3 - Group 1 - Arne Visit - 01/05/18

School Nurse Drop In - 03/05/18

Year 3 - Group 2 - Arne Visit - 04/05/18

BANK HOLIDAY (NO SCHOOL) - 07/05/18

Full Governing Body Meeting - 08/05/18

Pre-School and Reception - Beach Trip - 10/05/18

Life Education Van Visiting - 10/05/18 - 11/05/18

The Great Field (Poundbury) Rounders - 11/05/19

Year 3 - Group 1 - Radipole/Wishing Well Trip- 14/05/18

14-25th - YEAR 2 - SATS WEEK

Year 3 - Group 2 - Radipole/Wishing Well Trip- 15/05/18

Digital Dorset Day - 16/05/18

POWSA Bingo - 18/05/18 (Y1 and Y2 to provide cakes)

Year 1 - Phonics Test Parent Talk -22/05/18

HALF TERM HOLIDAY - 28/05/18 - 01/06/18

June

INSET DAY (NO SCHOOL) - 04/06/18

Transition Visit A - New Reception Intake - 05/06/18

PARENT FORUM - 06/06/18

Year 1 Phonics Screen Check - 11/06/18 - 15/06/18

Fiver Challenge Week - 11/06

Transition Visit B - New Reception Intake - 12/06/18

DORCHESTER CARNIVAL (POW ENTERING) - 16/06/18

GLOBAL AWARENESS FORTNIGHT - 18/06/18 - 29/06/18

Year 4 - Assessment Week - 18/06/18 - 22/06/18

Transition Visit A - New Reception Intake - 19/06/18

Full Governing Body Meeting - 19/06/18

CLASS PHOTOS - 20/06/18

DANCE DAY - 22/06/18^

Transition Visit B - New Reception Intake - 26/06/18

KS2 (Year 3 and Year 4) Sports Day - 26/06/18*

EYFS and KS1 (R, Y1 and and Y2) Sports Day - 27/06/18*

Year 1 - Portland Bill Visit - 26/06/18

July

Transition Afternoon - 03/07/18

TRANSITION DAY/BUMP UP AFTERNOON - 05/07/18 Reception and New Starters BBQ - 03/07/18

DASP Awards Evening - 09/07/18

27.51 7.Wards 2.Verling 05/07/15

Year 4 - Roundhouse Sleepover (Boys) - 18/07/18

Year 4 - Roundhouse Sleepover (Girls) - 19/07/18

Year 4 - Leavers Assembly - 25/07/18

LAST DAY OF TERM - 25/07/18

[^] Please Note: Dance Day will run from 2:30pm - 3:20pm.

^{*} Please Note: Both our EYFS and KS1 Sports Day and KS2 Sports Day will run from 1:30-3:15 pm.