

## Privacy Notice - Data Protection Act 1998

We The Prince of Wales School are a Data Controller for the purposes of the Data Protection Act 1998. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, and personal characteristics such as your ethnic group, any special educational needs and relevant medical information.

**We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.**

We are required by law to pass some information about you to the Local Authority (LA), and to the Department for Education (DfE).

If you want to see a copy of the information about you that we hold and/or share, please contact The School Office.

If you require more information about how the LA and/or DfE store and use your information, please go to the following websites:

<http://www.dorsetforyou.com/privacynotice>

<http://www.education.gov.uk/researchandstatistics/datatdatam/privacynotices/b00212337/d/atause>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or the DfE as follows:

- Data Protection Officer  
Records Management Unit  
Dorset County Council  
Colliton Park  
DORCHESTER  
Dorset  
DT1 1XJ

Public Communications Unit  
Department for Education  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT

website: [www.dorsetforyou.com](http://www.dorsetforyou.com)  
email: [d.j.wilson@dorsetcc.gov.uk](mailto:d.j.wilson@dorsetcc.gov.uk)  
tel: 01305 225175

[www.education.gov.uk](http://www.education.gov.uk)  
<http://www.education.gov.uk/help/contactus>  
0370 000 2288